

E-Safety Policy

The internet is an incredible resource for children to access, but it can also be a very dangerous place for them. They can be exposed to inappropriate material, harassment and bullying, viruses and hackers

As a setting we offer children the opportunity to use the computer and Android tablets. Please refer to our IPad/Android Policy. They have the internet facility and the setting has introduced a range of procedures to ensure their safety as follows:

- have a filter on the computers that blocks out inappropriate material
- Password protected
- To encourage parents to take measures to keep children safe on line.
- do not permit the children to go onto chat rooms
- talk to the children about the websites they are using
- always nearby so can keep an eye out on what websites they are visiting
- check the history on the computer regularly
- discuss with the children about the importance of keeping safe on line and to let staff know if they are worried about anything.
- The children are only allowed to use the webcam under supervision
- For the use of Camera within the setting – please refer to the Camera Policy
- Images of other children may only be made with the permission of the person, or parents of the child, in the photograph (as stated on the parent/carers contract).
- All social media apps are forbidden. (If the pre-school run a Facebook page or Twitter profile, these should be restricted to use on office computers, not tablets Etc.
- The iPad/Android tablet is a pre-school tool designed to enhance practice. It is not for personal use e.g. Facebook or social networking sites and should stay in pre-school unless permission is given by the Business Manager or pre-school Leader.

There is an E-Safety Incident log that will be used to record any incidents and will be monitored regularly by the person in charge.

The setting is also aware of the need to limit the time children spend on computers and will develop strategies to ensure that they spend a balance of time engaged in ICT and other activities.

Setting's ICT coordinator is Harshini Wanasundera

This Policy was agreed at an Under 5s AGM meeting held on: 14.5.2018 (Date)
Signed on behalf of the Pre-School: (Chair)

E Safety Incident Log

Details of ALL E-Safety incidents to be recorded by staff and monitored monthly by the person in charge

Date of incident	Name of individual(s) involved	Device number/location	Details of incident	Actions and reasons	Confirmed by