

There are also **four specific** areas, through which the three prime areas are strengthened and applied.

The specific areas are

Literacy; Mathematics; Understanding the world; Expressive arts and design

### Key Persons

Our key person system gives each member of staff particular responsibility for a number of children. Each child in the group has one special adult to relate to, which can make settling into the group very much easier. In addition, the key person is in a position to tailor the group's curriculum to the unique needs of each individual child. The key person maintains links with the child's home setting, working with parents through shared record-keeping to ensure that all children are supported in reaching their full potential.

### Record-Keeping

Because so many adults help in the group, we are able to implement an excellent record keeping system in which observations of the children in the setting and at home are used as a basis for drawing up a curriculum for each child.

### Policies

All our policies are designed to offer the best possible experience for the children and families in the group. Our policies are reviewed on a regular basis and comments and suggestions from parents are always welcome. Policies are available when you register for a fee of £5 or can be downloaded from the website. You can read the hardcopy of the Policies as they are on display on the notices board in the pre-school and in the foyer.

### Special needs

If you would like to discuss the setting's ability to meet your own child's special needs, please talk to the Pre-School leader or your child's key worker. Our full special needs policy is available on request.

The Cornerstone Under 5s General Data Protection Regulations (GDPR) statement is as follows:  
GDPR (2018): By providing your personal details you agree to allow the Cornerstone Under 5s to contact you by mail, email, telephone or SMS text messages. The Cornerstone Under 5s does not make personal data available to external individuals or organisations. Please refer to our Privacy Policy on our website. [www.cornerstoneunder5s.org.uk](http://www.cornerstoneunder5s.org.uk)

\*\*We are a registered charity sponsored by The Parish of St Catherine and St Paul Leyton, Part of the diocese of Chelmsford. Cornerstone Under 5s 149 Canterbury Road Leyton E10 6EH  
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## Cornerstone Under 5s

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Web: [www.cornerstoneunder5s.org.uk](http://www.cornerstoneunder5s.org.uk)

Cornerstone Under 5s me  
with an enclosed and safe  
church's grounds. It offer  
children ratio. The Pre-School  
Church, and the Free Ear  
and through fund raising.  
the local Waltham Forest  
partnership's overall plan  
throughout the foundation



### Mission Statement

At The Cornerstone Under 5s, we believe that every child needs to know God's love. To accomplish this goal, The Cornerstone Under 5s seeks to provide a safe, secure, happy and stimulating environment where children can grow spiritually, educationally, emotionally and socially.

We seek to work with children and parents in a spirit of partnership to ensure each child has the opportunity to develop essential skills and abilities through a selection of play experiences within a healthy, enjoyable and safe atmosphere so that they can reach their full potential.

We strive for the best outcomes for the children through the Early Years Foundation Stage 2017 for children ages 0-5.

### Our Aims

- To enhance the development and education of children under statutory age in parent-involving, community-based groups that follow a Christian ethos;
- To provide a safe, secure and stimulating environment;
- To work within a framework which ensures equality of opportunity for all children and families.

### Waiting List

Our waiting list is arranged by date of birth as in our admissions policy. If you have a child 2-3 they may qualify for a two year old funded place a term following their 2nd birthday, the main criteria is one or both parents/carers must be in receipt of a benefit of some sort and/or the child or family have a special need.

All children are entitled to the FEEE the term following their 3<sup>rd</sup> birthday. This is for 15 hours and can be used flexibly, i.e., 5 morning and/or afternoon sessions at 3 hours per session, or 3 half days and 1 whole day. The 15 hours a week can also be shared with another provider.

From September 2017 the Government will be introducing an additional 15 hours of extended entitlement for working families. This means that some 3 and 4 year olds will be entitled to 30 hours of FEEE. You can check if your child is eligible by visiting: [www.childcare-support.tax.service.gov.uk](http://www.childcare-support.tax.service.gov.uk) and find out how to access tax-free childcare.

Please note that we are not under any obligation by the Government to offer the additional 15 hours.

Please ask a member of staff about what sessions you would like and we will endeavour to accommodate your needs.

### Parents' Stay and Play Sessions

These sessions are designed to encourage parents and carers to come into the Pre-School to support their child's play and education and to give you an idea into how the Pre-School runs.

Research shows that children learn better when their parents are involved.

### Pre-school Fees and Sessi

Sessions 3&4 year olds 15 hours	Start time
Morning sessions	9am
Afternoon session	12.30 pm
30 min lunchtime session	12pm
Whole day 6.5 hrs	9.00am

Sessions 3&4 year old 30 hours	Start time
Whole day	9am
30 min session at the end of the day up to make a full session	3pm

Sessions 2 year olds 15 hours	Start time
Morning sessions	9am
Afternoon session	12.30pm
30 min lunchtime	12pm
Whole day 6.5 hrs with 2 year olds FEEE	9.00am

### The areas of Learning and Devel

There are seven areas of learning educational programmes in early y development are important and int crucial for igniting children's curios building their capacity to learn, form

These three areas, the **prime area** Communication and language; Phy emotional development